



FIJI ISLANDS

Society for the Prevention of Cruelty to Animals

Caring for the Animals of Fiji since 1953

TIN 60-00427-0-3

Trusts Ordinance no. 18 of 1945

FULL TIME ASSOCIATE VETERINARIAN POSITION DESCRIPTION

This position is based in Suva, Fiji at the SPCA Clinic and Shelter.

The Associate Veterinarian will work in collaboration with the SPCA Senior Veterinarian to develop a work plan and roster that will enable the most efficient and cost effective approach to providing clinic and shelter services and attending to outreach clinics.

The Veterinarian will follow the Standard Operating Procedures of the SPCA and liaise with the Senior Veterinarian as needed.

The Veterinarian will:

1. Provide quality veterinarian services and support to all our clients and shelter animals.
2. Provide consulting services and assist with SPCA's client and shelter desexing surgeries.
3. Support the SPCA's community outreach and welfare programmes through at least once a week paid community clinics.
4. Apply and promote best possible practice in the running of the Clinic and Shelter, including ensuring hygiene and cleanliness in all areas and proper maintenance of clinic equipment.
5. Ensure all relevant Standard Operating Procedures (SOPs) are followed and, where gaps are identified, make the Senior Veterinarian aware of this.
6. Ensure all medical, nutritional and welfare (physical, emotional) needs of shelter animals are addressed.
7. Ensure cleanliness and proper care level throughout the shelter and clinic environments.
8. Alert the Clinic and Shelter Manager of any OHS issues promptly and take steps to ensure the safety of other staff, clients and animals until such issues are rectified.
9. Advise the Senior Vet and Clinic/Shelter Manager on stock needs or issues.
10. Promote SPCA's culture of continuous learning and growth and participate in staff meetings, retreats and professional development programmes.